

School District of Manawa

Special Board of Education Meeting Agenda

August 18, 2022



Google Meet joining information

Video call link: <https://meet.google.com/zxq-wbxi-bnm>

Or dial: (US) +1 440-508-6234 PIN: 264 109 274#

1. Call to Order – President Reiersen – 6:30 p.m. – MES Board Room, 800 Beech Street Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Public Comment (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
6. Unfinished Business: None
7. New Business:
 - a. Consider Approval of West Parking Lot Lighting Option 2: Add (5) wall packs on West Exterior of Fitness Center at a cost of \$8,025.00 (Includes purchase and install (5) DSXW2 LED 30C 700 40K TFTM 277 SF DDBXD wall packs, install conduit and wire, and lift rental. New lighting controls, if needed, are not included in the above price.)
 - b. Consider Approval of Alternative Open Enrollment Applicants as Presented
 - c. Consider Approval of 1.0 FTE Four-Year-Old Kindergarten Teacher as Presented
 - d. Consider Approval of Reconfiguration of 1.0 FTE K-12 Instrumental, Vocal, and General Music Teacher as Presented (This results in a 1.0 FTE reduction in overall music staffing. There will be no reduction in opportunities for students.)
 - e. Consider Approval of 1.0 FTE Resource Teacher and Hourly Virtual School Counselor Proposal as Presented
8. Next Meeting Dates:
 - a. August 23, 2022 Back to School Night - 3:30-6:30 p.m. - Both Schools
 - b. August 31, 2022 Finance Committee Meeting - 5:00 p.m. - MES Board Room
 - c. September 6, 2022 Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
 - d. September 8, 2022 Curriculum Committee Meeting - 6:30 p.m. - MES Board Room
 - e. September 14, 2022 Buildings & Grounds Committee Meeting - 5:00 p.m. - MES Board Room
 - f. September 19, 2022 Regular Board of Education Meeting - 7:00 p.m. - MES Board Room

- g. October 6, 2022 WASB Regional Meeting - 6:00 p.m. - Bridgewood Resort 1000
Cameron Way Neenah

9. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.



3/28/2022

Hoffman Planning, Design & Construction, Inc.
P.O. Box 8034
Appleton, WI 54912

Attn: Matt McGregor
Re: Manawa School Site Lighting

Dear Matt,

Northland Electrical Services is pleased to provide Hoffman with the following quote for the electrical work associated with site lighting at the Manawa School. Included within our price is labor, materials and equipment to complete as listed in the scope below.

Option 1: Add (3) additional heads on existing poles \$4,010.00

- Purchase and install (3) new PRV-C25-D-UNV-T4-SA-BZ-MS/DIM-L40W Heads
- Purchase and install mounting hardware for 3rd head
- Lift rental included
- New poles not needed for this install
- Tap off existing power for new fixtures

Option 2: Add (5) wall packs on side of building \$8,025.00

- Purchase and install (5) DSXW2 LED 30C 700 40K TFTM 277 SF DDBXD Wall packs
- Install conduit and wire
- New lighting controls if needed is not included at this time
- Lift rental included
- Coordination with school for access to room

NOTE:

- No off hours included at this time
- Some material delays expected due to current economy

If you have any questions, please feel free to call me at (920)531-1197.

Sincerely,

Shane Schabo

Shane Schabo

Northland Electrical Services LLC



D-Series Size 2 LED Wall Luminaire



d^{series}



Catalog
Number

Notes

Type

Hit the Tab key or mouse over the page to see all interactive elements.

A+ Capable Luminaire

This item is an A+ capable luminaire, which has been designed and tested to provide consistent color appearance and system-level interoperability.

- All configurations of this luminaire meet the Acuity Brands' specification for chromatic consistency
- This luminaire is A+ Certified when ordered with DTL® controls marked by a **shaded background**. DTL DLL equipped luminaires meet the A+ specification for luminaire to photocontrol interoperability¹
- This luminaire is part of an A+ Certified solution for ROAM® or XPoint™ Wireless control networks, providing out-of-the-box control compatibility with simple commissioning, when ordered with drivers and control options marked by a **shaded background**¹

To learn more about A+, visit www.acuitybrands.com/aplus.

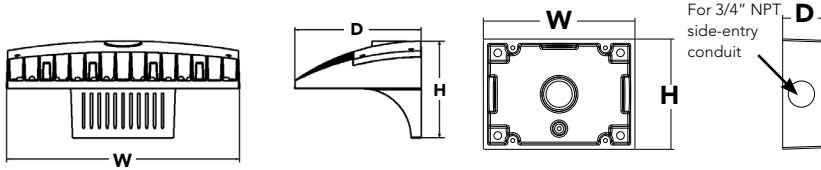
1. See ordering tree for details.
2. A+ Certified Solutions for ROAM require the order of one ROAM node per luminaire. Sold Separately: [Link to Roam](#); [Link to DTL DLL](#)

Specifications Luminaire

Width: 18-1/2" (47.0 cm) **Weight:** 21 lbs (9.5 kg)
Depth: 10" (25.4 cm)
Height: 7-5/8" (19.4 cm)

Back Box (BBW)

Width: 5-1/2" (14.0 cm) **BBW Weight:** 1 lbs (0.5 kg)
Depth: 1-1/2" (3.8 cm)
Height: 4" (10.2 cm)



A+ Capable options indicated by this color background.

Ordering Information

EXAMPLE: DSXW2 LED 30C 700 40K T3M MVOLT DBBTD

DSXW2 LED		Drive Current		Color temperature		Distribution		Voltage		Mounting		Control Options	
Series	LEDs												
DSXW2 LED	20C	20 LEDs (two engines)	350	350 mA	30K	3000 K	T2S	Type II Short	MVOLT ³	Shipped included (blank) Surface mounting bracket	Shipped installed PE Photoelectric cell, button type ⁷ PER NEMA twist-lock receptacle only (control ordered separately) ⁸ PER5 Five-wire receptacle only (control ordered separately) ^{8,9} PER7 Seven-wire receptacle only (control ordered separately) ^{8,9}		
	30C	30 LEDs (three engines)	530	530 mA	40K	4000 K	T2M	Type II Medium	120 ⁴				
			700	700 mA	50K	5000 K	T3S	Type III Short	208 ⁴	Shipped separately ⁶ BBW Surface-mounted back box (for conduit entry)	DMG 0-10v dimming wires pulled outside fixture (for use with an external control, ordered separately) PIR 180° motion/ambient light sensor, <15' mtg ht ^{10,11} PIRH 180° motion/ambient light sensor, 15-30' mtg ht ^{10,11} PIR1FC3V Motion/ambient sensor, 8-15' mounting height, ambient sensor enabled at 1fc ^{11,12} PIRH1FC3V Motion/ambient sensor, 15-30' mounting height, ambient sensor enabled at 1fc ^{11,12}		
			1000	1000 mA ¹ (1 A)	AMBPC	Amber phosphor converted ²	T3M	Type III Medium	240 ⁴				
							T4M	Type IV Medium	277 ⁴				
							TFTM	Forward Throw Medium	347 ^{4,5}				
									480 ^{4,5}				

select color most that would blend with the wall

Other Options		Finish (required)							
Shipped installed		Shipped separately ¹³		DDBXD	Dark bronze	DSSXD	Sandstone	DWHGXD	Textured white
SF	Single fuse (120, 277, 347V) ³	BSW	Bird-deterrent spikes	DBLXD	Black	DBBTD	Textured dark bronze	DSSTXD	Textured sandstone
DF	Double fuse (208, 240, 480V) ³	VG	Vandal guard	DNAXD	Natural aluminum	DBLXD	Textured black		
HS	House-side shield ⁴			DWHXD	White	DNATXD	Textured natural aluminum		
SPD	Separate surge protection ¹³								



Ordering Information

Accessories

Ordered and shipped separately.

DLL127F 1.5 JU	Photozell - SSL twist-lock (120-277V) ¹⁴
DLL347F 1.5 CUL JU	Photozell - SSL twist-lock (347V) ¹⁴
DLL480F 1.5 CUL JU	Photozell - SSL twist-lock (480V) ¹⁴
DSHORT SBK U	Shorting cap (Included when ordering PER, PERS or PER7) ¹⁴
DSXWHS U	House-side shield (one per light engine)
DSXWBSW U	Bird-deterrent spikes
DSXW2VG U	Vandal guard accessory
DSXW2BBW	Back box accessory
DBBXD U	(specify finish)

For more control options, visit [DTL](#) and [ROAM](#) online.

NOTES

- 1000mA is not available with AMBPC.
- AMBPC is not available with 1000mA.
- MVOLT driver operates on any line voltage from 120-277V (50/60 Hz).
- Single fuse (SF) requires 120, 277 or 347 voltage option. Double fuse (DF) requires 208, 240 or 480 voltage option.
- Available with 30 LED/700mA options only (DSXW2 LED 30C 700). DMG option not available.
- Also available as a separate accessory; see Accessories information.
- Photocontrol (PE) requires 120, 208, 240, 277 or 347 voltage option. Not available with motion/ambient light sensors (PIR or PIRH).
- Photozell ordered and shipped as a separate line item from Acuity Brands Controls. See accessories. Shorting Cap included.
- If ROAM® node required, it must be ordered and shipped as a separate line item from Acuity Brands Controls. Shorting Cap included.
- Reference Motion Sensor table on page 3.
- Reference PER Table on page 3 for functionality.
- PIR and PIR1FC3V specify the [SensorSwitch SBGR-10-ODP](#) control; PIRH and PIRH1FC3V specify the [SensorSwitch SBGR-6-ODP](#) control; see [Motion Sensor Guide](#) for details. Dimming driver standard. Not available with PER5 or PER7. Separate on/off required.
- See the electrical section on page 2 for more details.
- Requires luminaire to be specified with PER option. Ordered and shipped as a separate line item. See PER Table.

Performance Data

Lumen Output

Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of the configurations shown, within the tolerances allowed by Lighting Facts. Contact factory for performance data on any configurations not shown here.

LEDs	Drive Current (mA)	System Watts	Dist. Type	30K					40K					50K				
				Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	Lumens	B	U	G	LPW
20C (20 LEDs)	350 mA	25W	T2S	2,783	1	0	1	111	2,989	1	0	1	120	3,008	1	0	1	120
			T2M	2,709	1	0	1	108	2,908	1	0	1	116	2,926	1	0	1	117
			T3S	2,748	1	0	1	110	2,951	1	0	1	118	2,969	1	0	1	119
			T3M	2,793	1	0	1	112	2,999	1	0	1	120	3,018	1	0	1	121
			T4M	2,756	1	0	1	110	2,959	1	0	1	118	2,977	1	0	1	119
			TFTM	2,753	1	0	1	110	2,956	1	0	1	118	2,975	1	0	1	119
	530 mA	36W	T2S	4,030	1	0	1	112	4,327	1	0	1	120	4,354	1	0	1	121
			T2M	3,920	1	0	1	109	4,210	1	0	1	117	4,236	1	0	1	118
			T3S	3,978	1	0	1	111	4,272	1	0	1	119	4,299	1	0	1	119
			T3M	4,044	1	0	2	112	4,343	1	0	2	121	4,370	1	0	2	121
			T4M	3,990	1	0	1	111	4,284	1	0	1	119	4,310	1	0	1	120
			TFTM	3,987	1	0	1	111	4,281	1	0	1	119	4,308	1	0	1	120
	700 mA	47W	T2S	5,130	1	0	1	109	5,509	1	0	1	117	5,544	1	0	1	118
			T2M	4,991	1	0	2	106	5,360	1	0	2	114	5,393	1	0	2	115
			T3S	5,066	1	0	1	108	5,440	1	0	1	116	5,474	1	0	1	116
			T3M	5,148	1	0	2	110	5,529	1	0	2	118	5,563	1	0	2	118
			T4M	5,080	1	0	2	108	5,455	1	0	2	116	5,488	1	0	2	117
			TFTM	5,075	1	0	2	108	5,450	1	0	2	116	5,484	1	0	2	117
	1000 mA	73W	T2S	7,147	2	0	2	98	7,675	2	0	2	105	7,723	1	0	1	104
			T2M	6,954	2	0	2	95	7,467	2	0	2	102	7,514	2	0	2	103
			T3S	7,057	1	0	2	97	7,579	1	0	2	104	7,627	1	0	2	104
			T3M	7,172	2	0	3	98	7,702	2	0	3	106	7,751	2	0	3	106
			T4M	7,076	1	0	2	97	7,599	1	0	2	104	7,646	1	0	2	105
			TFTM	7,071	1	0	2	97	7,594	1	0	2	104	7,641	1	0	2	105
30C (30 LEDs)	350 mA	36W	T2S	4,160	1	0	1	116	4,467	1	0	1	124	4,494	1	0	1	125
			T2M	4,048	1	0	1	112	4,346	1	0	2	121	4,373	1	0	2	121
			T3S	4,108	1	0	1	114	4,411	1	0	1	123	4,438	1	0	1	123
			T3M	4,174	1	0	2	116	4,483	1	0	2	125	4,510	1	0	2	125
			T4M	4,119	1	0	1	114	4,423	1	0	2	123	4,450	1	0	2	124
			TFTM	4,115	1	0	1	114	4,419	1	0	1	123	4,446	1	0	1	124
	530 mA	54W	T2S	6,001	1	0	1	111	6,444	1	0	1	119	6,484	1	0	1	120
			T2M	5,838	1	0	2	108	6,270	2	0	2	116	6,308	2	0	2	117
			T3S	5,926	1	0	2	110	6,364	1	0	2	118	6,403	1	0	2	119
			T3M	6,023	1	0	2	112	6,467	1	0	2	120	6,507	1	0	2	121
			T4M	5,942	1	0	2	110	6,380	1	0	2	118	6,420	1	0	2	119
			TFTM	5,937	1	0	2	110	6,376	1	0	2	118	6,415	1	0	2	119
	700 mA	71W	T2S	7,403	2	0	2	104	8,170	2	0	2	115	8,221	2	0	2	116
			T2M	7,609	2	0	2	107	7,949	2	0	2	112	7,998	2	0	2	113
			T3S	7,513	1	0	2	106	8,068	1	0	2	114	8,118	1	0	2	114
			T3M	7,635	2	0	3	108	8,199	2	0	3	115	8,250	2	0	3	116
			T4M	7,534	1	0	2	106	8,089	1	0	2	114	8,140	1	0	2	115
			TFTM	7,527	1	0	2	106	8,082	2	0	2	114	8,134	2	0	2	115
	1000 mA	109W	T2S	10,468	2	0	2	96	11,241	2	0	2	103	11,311	2	0	2	104
			T2M	10,184	2	0	3	93	10,936	2	0	3	100	11,005	2	0	3	101
			T3S	10,335	2	0	2	95	11,099	2	0	2	102	11,169	2	0	2	102
			T3M	10,505	2	0	3	96	11,280	2	0	3	103	11,351	2	0	3	104
			T4M	10,365	2	0	2	95	11,129	2	0	2	102	11,198	2	0	2	103
			TFTM	10,356	2	0	2	95	11,121	2	0	3	102	11,190	2	0	3	103

Note:

Available with phosphor-converted amber LED's (nomenclature AMBPC). These LED's produce light with 97+% >530 nm. Output can be calculated by applying a 0.7 factor to 4000 K lumen values and photometric files.



Performance Data

Lumen Ambient Temperature (LAT) Multipliers

Use these factors to determine relative lumen output for average ambient temperatures from 0-40°C (32-104°F).

Ambient		Lumen Multiplier
0°C	32°F	1.02
10°C	50°F	1.01
20°C	68°F	1.00
25°C	77°F	1.00
30°C	86°F	1.00
40°C	104°F	0.98

Electrical Load

LEDs	Drive Current (mA)	System Watts	Current (A)					
			120V	208V	240V	277V	347V	480V
20C	350	25 W	0.23	0.13	0.12	0.10	-	-
	530	36 W	0.33	0.19	0.17	0.14	-	-
	700	47 W	0.44	0.25	0.22	0.19	-	-
	1000	74 W	0.68	0.39	0.34	0.29	-	-
30C	350	36 W	0.33	0.19	0.17	0.14	-	-
	530	54 W	0.50	0.29	0.25	0.22	-	-
	700	71 W	0.66	0.38	0.33	0.28	0.23	0.16
	1000	109 W	1.01	0.58	0.50	0.44	-	-

Projected LED Lumen Maintenance

Data references the extrapolated performance projections for the **DSXW2 LED 30C 1000** platform in a **25°C ambient**, based on 10,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11).

To calculate LLF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Operating Hours	0	25,000	50,000	100,000
Lumen Maintenance Factor	1.0	0.95	0.92	0.87

Motion Sensor Default Settings

Option	Dimmed State	High Level (when triggered)	Photocell Operation	Dwell Time	Ramp-up Time	Ramp-down Time
PIR or PIRH	3V (37%) Output	10V (100%) Output	Enabled @ 5FC	5 min	3 sec	5 min
*PIR1FC3V or PIRH1FC3V	3V (37%) Output	10V (100%) Output	Enabled @ 1FC	5 min	3 sec	5 min

*For use when motion sensor is used as dusk to dawn control

PER Table

Control	PER (3 wire)	PER5 (5 wire)		PER7 (7 wire)		
			Wire 4/Wire5		Wire 4/Wire5	Wire 6/Wire7
Photocontrol Only (On/Off)	✓	⚠	Wired to dimming leads on driver	⚠	Wired to dimming leads on driver	Wires Capped inside fixture
ROAM	⊘	✓	Wired to dimming leads on driver	⚠	Wired to dimming leads on driver	Wires Capped inside fixture
ROAM with Motion	⊘	⚠	Wired to dimming leads on driver	⚠	Wired to dimming leads on driver	Wires Capped inside fixture
Futureproof*	⊘	⚠	Wired to dimming leads on driver	✓	Wired to dimming leads on driver	Wires Capped inside fixture
Futureproof* with Motion	⊘	⚠	Wired to dimming leads on driver	✓	Wired to dimming leads on driver	Wires Capped inside fixture

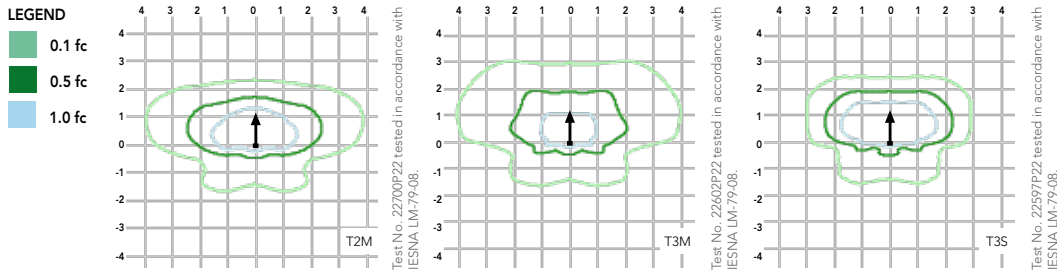
✓ Recommended

⊘ Will not work

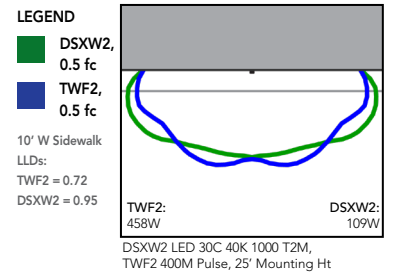
⚠ Alternate

*Futureproof means: Ability to change controls in the future.

Isofootcandle plots for the DSXW2 LED 30C 1000 40K. Distances are in units of mounting height (25').



Distribution overlay comparison to 400W metal halide.



FEATURES & SPECIFICATIONS

INTENDED USE

The energy savings, long life and easy-to-install design of the D-Series Wall Size 2 make it the smart choice for building-mounted doorway and pathway illumination for nearly any facility.

CONSTRUCTION

Two-piece die-cast aluminum housing has integral heat sink fins to optimize thermal management through conductive and convective cooling. Modular design allows for ease of maintenance. The LED driver is mounted to the door to thermally isolate it from the light engines for low operating temperature and long life. Housing is completely sealed against moisture and environmental contaminants (IP65).

FINISH

Exterior parts are protected by a zinc-infused Super Durable TGIC thermoset powder coat finish that provides superior resistance to corrosion and weathering. A tightly controlled multi-stage process ensures a minimum 3 mils thickness for a finish that can withstand extreme climate changes without cracking or peeling. Available in textured and non-textured finishes.

OPTICS

Precision-molded proprietary acrylic lenses provide multiple photometric distributions tailored specifically to building mounted applications. Light engines are available in 3000 K (70 min. CRI), 4000 K (70 min. CRI) or 5000 K (70 min. CRI) configurations.

ELECTRICAL

Light engine(s) consist of 10 high-efficacy LEDs mounted to a metal-core circuit board to maximize heat dissipation and promote long life (L87/100,000 hrs at 25°C). Class 1 electronic drivers have a power factor >90%, THD <20%, and a minimum 2.5KV surge rating. When ordering the SPD option, a separate surge protection device is installed within the luminaire which meets a minimum Category C Low (per ANSI/IEEE C62.41.2).

INSTALLATION

Included universal mounting bracket attaches securely to any 4" round or square outlet box for quick and easy installation. Luminaire has a slotted gasket wireway and attaches to the mounting bracket via corrosion-resistant screws.

LISTINGS

CSA certified to U.S. and Canadian standards. Rated for -40°C minimum ambient.

DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at www.designlights.org to confirm which versions are qualified.

BUY AMERICAN

This product is assembled in the USA and meets the Buy America(n) government procurement requirements under FAR, DFARS and DOT. Please refer to www.acuitybrands.com/resources/buy-american for additional information.

WARRANTY

Five-year limited warranty. Complete warranty terms located at www.acuitybrands.com/CustomerResources/Terms_and_conditions.aspx.

Note: Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.



Students choosing to excel; realizing their strengths.

To: Board of Education
From: Danni Brauer
Date: 8/17/22
Re: 4K Hire

Position: 4K Teacher

School: Manawa Elementary School

FTE: 1.0

of Applicants: 2

Interviewed: 1

Verbal Acceptance Date: 8/17/22

Start Date: 2022-2023 School Year: 8/19/22

Proposed Applicant: Timothy Drankus

Justification for Employee Selection *(Please attach second page if additional space is needed for justification)*

Timothy has 10 years of teaching experience in grades 4K-2nd grade. Timothy's dedication to the small child was evident throughout his interview. The daily routine he shared for a half day 4K class included all the pieces that are important in order for students to be ready for kindergarten including purposeful play, literacy and numeracy activities, social-emotional lessons, and carpet time. Timothy has experience with teaching Bridges Math which is what the district purchased for 4K prior to last school year. He also expressed a strong desire to collaborate with the Early Childhood teacher along with other teachers in the building to ensure students receive the best possible education.

Timothy lives in Hortonville. His wife teaches in Waupaca where his children attend school. He is coming to us from the Reedsville School District. Timothy shared that Manawa would be a shorter drive and will be more convenient for him to attend his children's sporting events.

The entire interview team agreed that Timothy is a great choice for our new 4K Teacher and are excited to work with him.

Signature of principal/administrator:



Students choosing to excel; realizing their strengths.

For HR to complete:

Salary Offered: \$49,600

Former Employee's Name if replacement: Janet Abbey

Former Employee's Salary: \$65,600

School Board Approval Date: 8/17/22



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Dr. Abe El Manssouri
Date: August 17, 2022
Re: Band and Choir Teacher Assignments

The purpose of this memo is to explain the teaching assignments for Mr. Michael Etwiler-Kealiher, the newly hired choir/general music teacher. Due to Mr. Kevin Plekan's recent late resignation and the challenges it presented to find a replacement for his specialized teaching position, the administrative team needed to generate exceptional solutions to ensure that our students receive appropriate vocal and instrumental music instruction. After a brief conversation with Mr. Etwiler-Kealiher, he informed me that he has taught Band classes in a different capacity before, and assured me that he can take on that task if the need is there.

Ms. Brauer and I were able to work out a schedule that allows our students to still have Choir, Band, and other music classes - by combining a few classes- while still ensuring that Mr. Etwiler-Kealiher has appropriate preparation periods and travel time between both buildings.

Ms. Brauer and I are still working on schedules and assigning students to various classes, however, a rough estimate of class sizes in the combined choir or band classes is expected to be around 35 students which is not unusual in choirs or bands. This provided the best solution possible that did not take away the opportunity of our students to engage in high quality vocal and instrumental music instruction.

An additional benefit is that this solution results in a 1.0 FTE reduction in SDM music staffing thus reducing the related salary and benefits expenses.

School District of Manawa

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**Little Wolf High School
Manawa Middle School**

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Phone: (920) 596-2524
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Manawa Elementary

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2238
Fax: (920) 596-5339

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General Music/Choir

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00	HS Choir 7:55-8:40				
8:15					
8:30					
8:45	Lessons/prep				
9:00					
9:15					
9:30	6th Choir				
9:45					
10:00					
10:15	7th/8th Choir 10:22-11:07				
10:30					
10:45					
11:00					
11:15					
11:30					
11:45	HS Band				
12:00					
12:15					
12:30					
12:45					
1:00	1st	KB	1st	KB	2nd
1:15					
1:30	4th	KA	4th	KA	
1:45					
2:00	3rd	5th	2nd	5th	3rd
2:15					
2:30					
2:45					
3:00					



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Board of Education
From: Dr. Abe El Manssouri
Date: August 17, 2022
Re: School Counselor Staffing

This memo summarizes the plan for filling the vacant school counselor position for the academic year 2022/2023. The administration team was not able to secure a fully Department of Public Instruction licensed school counselor that is going to serve our students' needs. For that reason, the team decided to hire Katherine Moericke, a professional who has relevant experience as a social worker and is enrolled in Lakeland University's Counselor Master's Degree program but lacks experience as a school counselor. Mrs. Moericke will obtain a one-year provisional teaching license and serve as a 1.0 FTE Resource Teacher focusing on academic and career planning for Manawa Middle School and Little Wolf High School while working on her advanced counseling degree.

To remedy this situation, I contacted a school counselor I previously worked with - Zehra Tahir-who has extensive experience in student counseling and academic planning. While this person already has a full-time job, she is willing to work with us as a part-time employee. Ms. Tahir has experience building an ACP (Academic and Career Planning) program from scratch with her current school, which will help us -and Mrs. Moericke- immensely in building and strengthening our district ACP program. Ms. Tahir will also be a great resource and mentor for Mrs. Moericke, and will eventually help her get the knowledge and skills she needs to become a successful school counselor. Ms. Tahir's contract will be as follows:

Hours/Days Per Week (not to exceed): 15-19 hours per week
Hourly Rate:

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